



Clanfield Community Orchard

Health & Safety Policy

Purpose

To safeguard visitors to the orchard and those working in it.

Statement of General Policy

- Prevent accidents for both visitors and volunteers including cases of volunteering-related ill health (physical and mental) by managing health and safety risks
- Provide clear instructions and information, and adequate training, to ensure volunteers are competent to do their work
- Engage and consult with volunteers on day-to-day health and safety conditions

Responsibility

The Trustees have overall and final responsibility for health and safety and for ensuring this policy is put into practice.

Actions and Arrangements

The management group will ensure that:

- Appropriate insurance cover is taken out annually.
- Risk assessments will be completed to show the group has considered and catered for any potential hazards/problems associated with both working parties and events in the Orchard.
- Any accidents associated with visitors or volunteers including ill health at work will be reported promptly to a member of the management group.
- An accident book where accidents and near misses are recorded and investigated to identify trends to prevent the risk of further incidents.
- All volunteers to receive an appropriate Health and Safety induction and appropriate training.
- Personal protective equipment (PPE) to be provided where necessary and its wearing enforced.
- Volunteers refrain from using motorised power tools and from applying any chemicals of any kind, including pesticides and herbicides, unless qualified to do so, and then only whilst wearing the correct PPE and clothing, and using the equipment correctly

and safely in accordance with manufacturers' recommendations and being adequately covered by the correct insurance.

- Bonfires in the orchard are discouraged except at Wassailing when they should be supervised by at least two adults at a time and appropriate insurance to be in place,
- The *Working at Height Regulations 2005* is complied with and long-handled tools and hard hats are supplied for pruning work.
- No adults to have contact with children or adults at risk in a one-to-one unsupervised situation.
- Appropriate adult supervision is provided when young people or youth/school groups are working in orchards, and that an adult accompanies participants under 18 years of age.
- Work in the orchard is only carried out in daylight during social hours.
- No adjacent land suffers from any actions in the orchard.
- No shooting, poisoning, or trapping of wildlife takes place in the orchard.
- All precautions are taken to protect fruit trees from damage, vandals or theft.
- Paths and entrances are kept clear.
- Volunteers on duty during events and work parties in the orchard carry mobile phones and can direct emergency services to the orchard,
- Volunteers will be consulted routinely on health and safety matters as they arise, and more formally each time we review this policy.

Adopted by Clanfield Community Orchard Trustees

Date: 22 February 2023